



SBI INFRA MANAGEMENT SOLUTIONS PVT.LTD.  
STATE BANK OF INDIA, CIRCLE OFFICE KOLKATA,  
SAMBRIDDHI BHAWAN, 1, STRAND ROAD,  
KOLKATA- 700001

SBIIMS INVITE ONLINE e-TENDERS ON BEHALF OF SBI  
For

**INTERIOR FURNISHING & ALLIED CIVIL WORK FOR THE RENOVATION OF  
SBI ONDA BRANCH , BANKURA.  
RBO-III OF BURDWAN ZONAL OFFICE**

THE SBI APPROVED CONTRACTORS EMPANELLED ON FOLLOWING CATEGORY IN KOLKATA CIRCLE  
ARE ONLY ELLIGIBLE,

1. INTERIOR FURNISHING/ALLIED CIVIL WORKS- CAT-2 (b) of  
SBI/LHO/KOLKATA/2017

**TENDER ID: KOL201905012**

**CAT- 2 (b)**

1 . **START DATE** & TIME OF SUBMISSION OF TECHNICAL & PRICE BID-

**22.05.2019 FROM 3.00 P.M**

2 . **END DATE** & TIME OF SUBMISSION OF BID

**29.05.2019 UP TO 4.00 P.M**

2 . **DATE AND TIME OF OPENING OF BID :**

**29.05.2019 at 4:30 PM**

***Tender Submitted By :***

Name of Vendor : \_\_\_\_\_

Address of Vendor : \_\_\_\_\_

**GST No. of Vendor :** \_\_\_\_\_

Date : \_\_\_\_\_

**NOTE: PLEASE SUBMIT TENDER APPLICATION FEE (TDC) THROUGH **ONLINE MODE ONLY** AS MENTIONED IN 2<sup>ND</sup> PAGE OF THIS NIT. TDC IN FORM OF DD WILL NOT BE ACCEPTED. SUCH TENDERS WITH-OUT ONLINE PAYMENT RECEIPT WILL BE REJECTED.**

**NOTICE INVITING e-TENDERS**

SBIIMS invites item rate e-Tenders under two bid systems from the Bank's empanelled contractors under **Category 3a** and above (*Work value upto Rs. 10 lakh or above*) for **INTERIOR FURNISHING & ALLIED CIVIL WORK FOR THE RENOVATION OF SBI ONDA BRANCH**, BANKURA. RBO-III OF BURDWAN ZONAL OFFICE through online e-Tendering System portal <https://etender.sbi>

**Details of the e-Tender are as under:**

1.	Name of the Work	:	INTERIOR FURNISHING & ALLIED CIVIL WORK FOR THE RENOVATION OF <b>SBI ONDA BRANCH</b> , BANKURA. RBO-III OF BURDWAN ZONAL OFFICE
2.	Estimated Cost	:	<b>Rs. 20,98,300.00</b> (Rupees Twenty Lacs Ninety Eight Thousand Three Thousand Only). Approximate <b>(Excluding GST)</b>
3.	Time allowed for completion	:	<b>60 DAYS</b> from date of issue of work order or date of handing over the site for execution of work whichever is later.
4.	Cost of Tender Documents	:	<p><b>Fee Rs. 3,000/- (Rupees Three Thousand Only)</b></p> <p>to be credited through <b>STATE BANK COLLECT (SB Collect an efficient MIS report generation tool) only</b>. The steps involved in making the payment is provided at Annexure-A. The receipt generated with reference no. to be submitted along with Technical bid. <b>GST number of contractor to be mentioned on it.</b></p> <p><b>Online payment receipt copy is to be submitted along with Technical Bid.</b></p> <p><b>NOTE: PLEASE SUBMIT TENDER APPLICATION FEE (TDC) THROUGH ONLINE MODE ONLY AS MENTIONED. TDC IN FORM OF DD WILL NOT BE ACCEPTED. SUCH TENDERS WITH-OUT ONLINE PAYMENT RECEIPT WILL BE REJECTED.</b></p>
5.	Earnest Money Deposit	:	<p><b>Rs. 21,000.00</b> (Rupees Twenty One Thousand only) in form of Demand Draft (Valid for a period of 90 Days from the last date of submission of the tender) from any scheduled Nationalized Bank drawn <b>in favour of SBI Infra Management Solutions Pvt. Ltd</b> Payable at <b>Kolkata</b> should submit at the office of:</p> <p><b>Vice President &amp; Circle Head</b>  <b>SBI Infra Management Solutions Pvt. Ltd.</b>  <b>Circle Office Kolkata,</b>  <b>D Block, 9<sup>th</sup> Floor, Sambriddhi Bhawan,</b>  <b><a href="#">1, Strand Road, Kolkata – 700001</a></b></p> <p>before the date of tender (Technical Bid) opening. In case the EMD is not received within the aforesaid period, the bid will be out rightly rejected.</p>
6.	Validity of Tenders	:	<b>90 days from the date of opening of Price-bid (Subject to further extension)</b>

7.	Availability of Tender Documents	:	Tender documents to be downloaded from the Bank's website or SBI e-tender portal <a href="https://etender.sbi">https://etender.sbi</a>
8.	ARCHITECT NAME	:	<b>NA</b>
9.	Initial Security Deposit	:	2% of contract amount including EMD
10.	Total Security deposit	:	5% of the final bill amount including ISD.
11.	Start Date & Time of submission of technical & Price bid-	:	<b>From 3:00 PM on 22.05.2019</b>
12.	Last date of submission of technical & Price bid Including EMD & Tender Cost & Cover-!	:	<b>Upto 3:00 PM on 29.05.2019</b>
13.	Date and time of opening of technical bid (EMD + Technical Bid)	:	<b>29.05.2019 at 4.00 PM</b>  In Case of Tender Opening date is declared as holiday, the tender will open in the next working day at the same time.
14.	Date and time of opening: Price bid	:	<b>29.05.2019 at 4:30 PM</b>
15.	For any details, please contact	:	<b>Vice President &amp; Circle Head</b> <b>SBI Infra Management Solutions Pvt. Ltd.</b> <b>Circle Office Kolkata, Sambriddhi Bhawan,</b> <b><a href="#">1, Strand Road, Kolkata – 700001.</a></b>
16.	For e-Tender related queries	:	<b>Service provider:</b> <b>M/s. E-procurement Technologies Limited</b> (abc procurement/ Auction Tiger) B-705, Wall Street- II, Opp. Orient Club, Ellis Bridge, Near Gujarat College, Ahmedabad- 380006, Gujarat <b>Help Desk:</b> Contact Persons: <b>Geeta Goutam</b> , M: +91 6354919566   T: +91 79 68136814 Email:geeta@auctiontiger.net  <b>Sujith Nair</b> (Shark ID – ~SUJITHN)   Sr. Executive – Implementation & Support e-Procurement Technologies Limited Contact: sujith@eptl.in   Phone: +91-79-68136857   6863   6835   6829   6831   6840 (Mon-Fri working Hours 10 AM to 7 PM) (Sat working hours 10AM to 4PM)
17.	Liquidated Damages	:	0.50% of contract amount per week subject to max. 5% of contract value or final bill value.
18.	Defects liability period	:	12 Months from the date of Virtual Completion of Work
19.	Value of Interim Certificate	:	No advance on materials / plant / machinery or mobilization advance shall be paid under any circumstances
20.	Corrigendum	:	<b>Corrigendum (If any) to be followed as per publication in <a href="https://etender.sbi">https://etender.sbi</a> site only.</b>

IMPORTANT NOTES	
a)	All contractors who are empanelled with SBI Kolkata Circle in the specific category are only eligible for the above mentioned work.
b)	Any abnormal increase from the quoted price / cost will not be accepted.
c)	<p>Electronically Sealed e-Tenders are invited from the SBI approved prequalified contractors Sealed tenders in two parts are to be submitted online through the following website: <a href="https://etender.sbi">https://etender.sbi</a></p> <p><b>** No bid shall be accepted offline.</b></p> <p><b>(a)Part – I (Technical Bid + EMD):</b> Technical Bid already available in of-line mode &amp; EMD as stated above.</p> <p><b>(b) Part – II (Price Bid):</b> This shall contain the Electronic format of Price Bid. No condition/ stipulation in this part other than unconditional general rebate shall be accepted.</p> <p>Part – II (Price Bid) of those bidders will be opened who would qualify in the technical bid. <b>The contractors can view the Tender Opening Details through their respective log-in IDs on the above mentioned e-tender portal (Website).</b></p>
d)	The Bidder is expected to examine all instructions, forms, terms and specifications in the bid documents. Failure to furnish all information required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every respect will be at the bidder's risk and shall result in rejection of the bid.
e)	In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time. <b>Again, corrigendum, if any, are to be followed from <a href="https://etender.sbi">https://etender.sbi</a> .</b>
f)	No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before opening of the price-bid.
g)	Tenders received without EMD and Cost of Tender Documents shall be summarily rejected, and such tenders shall not be allowed to participate in the online price bidding process.
h)	In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.
i)	<b>SBIIMS Pvt. Ltd. has the right to accept / reject any / all tenders without assigning any reasons and no correspondence shall be entertained in this regard.</b>
j)	Rates quoted shall be inclusive of all costs, carriage, allowances, Levies, VAT, etc. but excludes Service Tax/GST. However, Service Tax/GST will be paid extra by the Bank on production of Service Tax/GST Registration document and on claim as per prevailing rate.
k)	Rates shall be quoted in both figures and words. In case of any discrepancy (ies) in the rate quoted in figures and words and in the amount, the rate quoted in words will be considered.
l)	Contractors shall provide all labor and materials, tool and tackles including necessary scaffolding for proper execution of the work, including curing etc.
m)	5% of the value of the executed work including EMD and ISD will be retained as Security Deposit and

	will be refunded on satisfactory completion of free maintenance period, i.e. 12 (twelve) months from the date of completion of work. No interest shall be payable.
n)	Rates quoted shall be inclusive of providing necessary arrangements for satisfactory protection of furniture/flooring/electrical fittings/Bank's any other property during execution of the work.
o)	Rates shall be inclusive of cost for disposing debris and any other unserviceable materials as per direction and conformity with the Local or any other authority (ies) rules.
p)	Rates shall be inclusive of cleaning of floors, making good to damaged floor, ceiling, walls, etc., after completion of work.
q)	In case of any poor quality of work or substandard materials used for the purpose, shall be replaced as per instructions without any extra cost.

Vice President & Circle Head  
SBI Infra Management Solution Pvt. Ltd  
(For & behalf of State Bank)

**TERMS & CONDITIONS OF E-TENDERING:**

SBIIMS PVT. LTD. shall finalize the Tender through e-tendering mode for which **M/s. e-Procurement Technology**, will be engaged by SBIIMS. Please go through the guidelines given below and submit your acceptance to the same along with your Commercial Bid.

1. E-tendering shall be conducted by SBIIMS through **M/s. e-Procurement Technology**, on pre-specified date. While the Contractors shall be quoting from their own offices/ place of their choice, Internet connectivity and other paraphernalia requirements shall have to be ensured by Contractors themselves. In the event of failure of their Internet connectivity, (due to any reason whatsoever it may be) it is the bidders' responsibility.

In order to ward-off such contingent situation bidders are requested to make all the necessary arrangements/alternatives such as back-up power supply whatever required so that they are able to circumvent such situation and still be able to participate in the E-tendering successfully. Failure of power at the premises of Contractors during the E-tendering cannot be the cause for not participating in the E-tendering. On account of this the time for the E-tendering cannot be extended and SBIIMS Pvt. Ltd. Is not responsible for such eventualities.

1. **M/s. e-Procurement Technology**, shall arrange to train your nominated person(s), without any cost to you. They shall also explain you all the Rules related to the E-tendering. You are required to give your compliance on it before start of bid process.

2. BIDDING CURRENCY AND UNIT OF MEASUREMENT: Bidding will be conducted in Indian currency & unit of measurement will be displayed in online E-tendering.

3. BID PRICE: The bidder has to quote the rate as per the tender document provided by SBIIMS Pvt. Ltd. their appointed Architects.

4. VALIDITY OF BIDS: The bid price shall be firm for a period specified in the tender document and shall not be subjected to any change whatsoever.

5. Procedure of E-tendering:

**Online E-tendering:**

(a) The soft copy of the Technical as well as Price Bid is available on the Bank's website during the period specified in the NIT.

(b) Online e-tendering is open to the empanelled bidders in the respective category.

(c) The Price-Bid shall be made available online by the Service Provider wherein the contractors will be required to fill-in their Item-wise rates for each item.

(d) The Contractors are advised not to wait till the last minute to submit their online item- wise quote in the price bid to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.

It is mandatory to all the bidders participating in the price bid to quote their rates for each and every item.

- (e) In case, contractor fails to quote their rates for any one or more tender items, their tender shall be treated as **"Incomplete Tender"** and shall be liable for rejection.

6. LOG IN NAME & PASSWORD: Each Bidder is assigned a Unique User Name & Password by M/s. e-Procurement Technology, . All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder.
7. BIDS PLACED BY BIDDER: Bids will be taken as an offer to execute the work as specified. Bids once made, cannot be cancelled / withdrawn and the Bidder shall be bound to execute the work at the quoted bid price. In case the L-1 Bidder backs out or fail to complete the work as per the rates quoted, SBIIMS shall at liberty to take action as deemed necessary including de-paneling such contractors and forfeiting their EMD.
8. At the end of the E-tendering, SBIIMS Pvt. Ltd. will decide upon the winner. SBIIMS Pvt. Ltd. decision on award of Contract shall be final and binding on all the Bidders.
9. SBIIMS shall be at liberty to cancel the E-tendering process/tender at any time, before ordering, without assigning any reason.
10. SBIIMS shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.
11. Other terms and conditions shall be as per your techno-commercial offers and other correspondences till date.
12. OTHER TERMS & CONDITIONS:
- The Bidders shall not involve himself or any of his representatives in Price manipulation of any kind directly or indirectly by communicating with other suppliers/bidders.
  - The Bidder shall not divulge either his Bids or any other exclusive details of SBIIMS Pvt. Ltd. to any other party.
  - SBIIMS Pvt. Ltd. decision on award of Contract shall be final and binding on all the Bidders.
  - SBIIMS Pvt. Ltd. Reserve their rights to extend, reschedule or cancel any E-tendering within its sole discretion
  - SBIIMS or its authorized service provider shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.

- SBIIMS or its authorized service provider is not responsible for any damages, including damages that result from, but are not limited to negligence.
- SBIIMS or its authorized service provider will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information etc.

N.B.

- All the Bidders are required to submit the Process Compliance Statement (Annexure-II) duly signed to the Service Provider.
- All the bidders are requested to ensure that they have a valid digital signature certificate well in advance to participate in the online event.

#### **PREAMBLE TO BILL OF QUANTITIES & RATES:**

Bidders are advised to quote their rates after due consideration of the following pertinent points

1. Actual site conditions including working time that would be available to them as per standing rules
2. Material access regulations of the building including permission of use of lifts and stairways etc.
3. Temporary storage provision of disposable materials arising out of the work
4. Security measures and permissions required to be observed and obtained in consultation with the representatives of the landlords and act strictly according to the same.
5. Traffic regulations of the City Police in order to organize trouble free access of materials
6. The work must be executed in close and effective co-ordination with other executing agencies who shall be working simultaneously
7. Any other governing issue or issues likely to have impact on the productions rate and cost of work
8. TAXES AND DUTIES The tenderer must include in their tender prices quoted for all duties, royalties, cess, excise, sales tax, work contract tax or any other taxes such as Income Tax deducted to vendor or local charges, as applicable etc. No extra claim on this account will in any case be entertained. However, Service Tax as per Service Tax act will be paid on production of Service Tax Registration Certificate and on claim.
9. GOVERNMENT AND LOCAL RULES: The Contractor shall conform to the provisions of all local Bylaws and Act relating to the work and to the Regulations etc. Of the Government and Local Authorities (at A & N Island) and of any Bank with whose system the premises is proposed to be connected. The Contractor shall give all notices required by the said Act, Rules, Regulations and By laws etc. and pay all fees payable to such authority / authorities for execution of the work involved. The cost, if any shall be deemed to have been included in his quoted rates, taking into account all liabilities for licenses, fees for footpath encroachment and restorations, statutory Clearance etc. and shall defend all actions arising from such claims or liabilities.

**PROCESS COMPLIANCE STATEMENT (ANNEXURE I)**

*(The bidders are required to print this on their company's letter head and sign, stamp and submit with technical Bid)*

**To,**

**M/s. E-procurement Technologies Limited**

**AGREEMENT TO THE PROCESS RELATED TERMS AND CONDITIONS FOR THE ONLINE E-TENDERING FOR INTERIOR FURNISHING & ALLIED CIVIL WORK FOR THE RENOVATION OF SBI ONDA BRANCH , BANKURA. RBO-III OF BURDWAN ZONAL OFFICE**

Dear Sir,

This has reference to the Terms & Conditions for the E-tendering mentioned in the Tender document

This letter is to confirm that:

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the E-tendering as mentioned in RFP of SBIIMS Pvt. Ltd. as well as this document and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the E-tendering tool and have understood the functionality of the same thoroughly.
- 4) We confirm that SBIIMS Pvt. Ltd. and **M/s. e-Procurement Technology,** shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-E-tendering platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the E- tendering event.
- 5) We confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.
- 6) We, here by confirm that we will honour the Bids placed by us during the E-tendering process.

**With regards**

Date:

Signature with company seal Name:

Company / Organization:

Designation within Company / Organization:

Address of Company / Organization:

**Annexure-A**

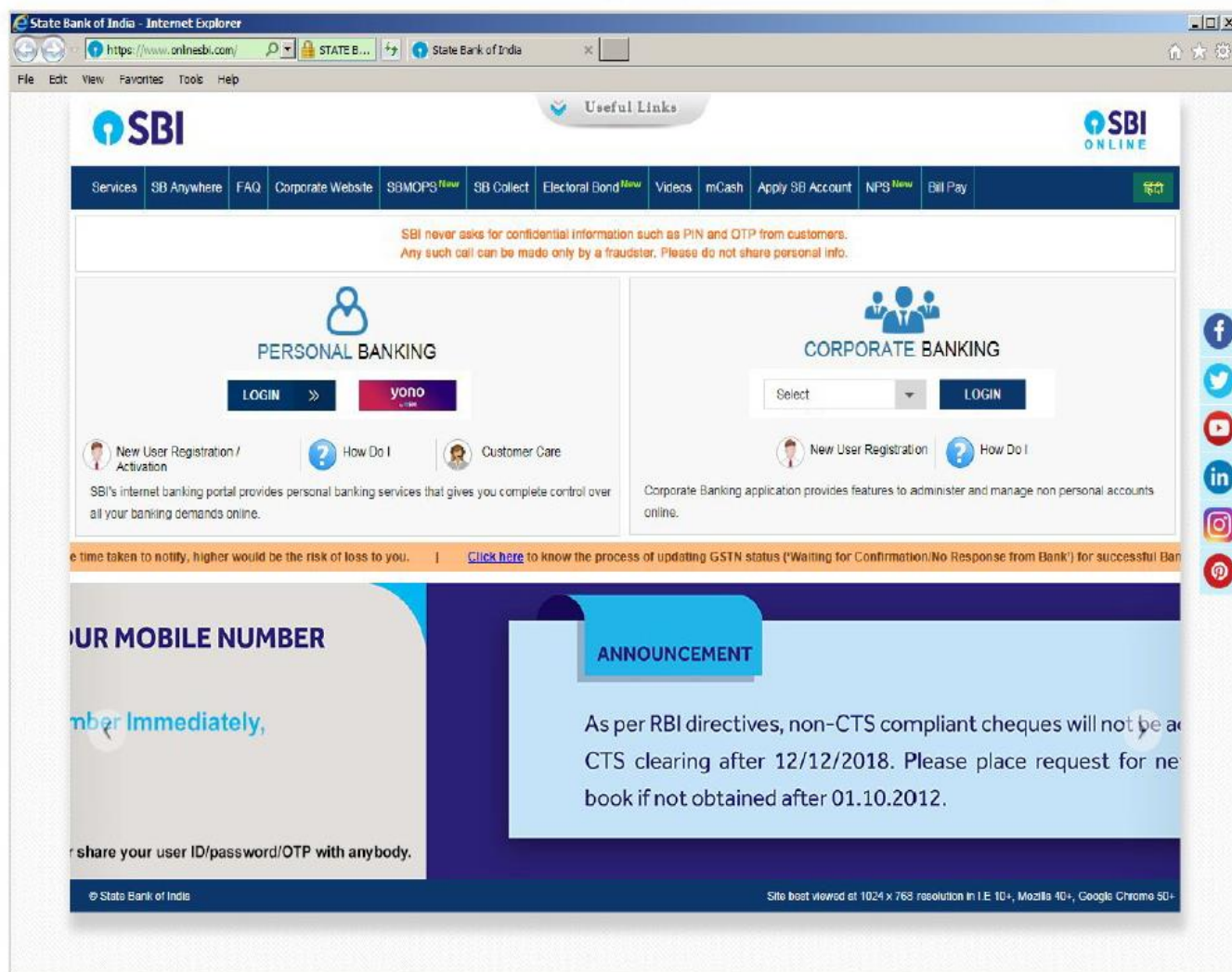
The steps involved in making the payment through SB Collect are as under:-

1. The Vendor needs to use SBI internet banking site <http://www.onlinesbi.com/>.
2. Select **"SB Collect"** from Top Menu, that will lead to the next page:
3. **"Proceed"** will lead to the next page"
4. Select **"All India"** in State of Corporate/Institution" & select **"Commercial Services"** in "Type of Corporate/Institution".
5. **"Go"** will lead to the next page"
6. Select **"SBI Infra Management Solutions"** in Commercial Services Name and "Submit"
7. Select **"Tender Application Fee"** in "Payment Category" and enter the **"Tender ID"** exactly as we preloaded with characters in Uppercase only in place of Circle Codes.
8. The next page will be ready with few of the Preloaded Tender Details:
9. The Vender will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

***NOTE: Any type of vender, whether dealing with SBI or other bank can use the SB Collect facility.***

**Even a contractor not dealing with any bank can use this portal and generate challan and deposit by cash in any SBI branch. The bank charges for cash deposit will be also borne by the vender himself.**

The Vendor needs to use SBI internet banking site <https://www.onlinesbi.com/>.



Select "SB Collect" from Top Menu, that will lead to the next page:

**State Bank Collect**

Products & Services Know More

**STATE BANK COLLECT**  
A MULTI-MODAL PAYMENT PORTAL

**DISCLAIMER CLAUSE**

**Terms Used**

- > **Corporate Customer:** Firm/Company/Institution (F/C/I) collecting payment from their beneficiaries.
- > **User:** The beneficiary making a payment to F/C/I for the services/goods availed.
- > Bank shall not be responsible, in any way, for the quality or merchantability of any product/merchandise or any of the services related thereto, whatsoever, offered to the User by the Corporate Customer. Any disputes regarding the same or delivery of the Service or otherwise will be settled between Corporate Customer and the User and Bank shall not be a party to any such dispute. Any request for refund by the User on any grounds whatsoever should be taken up directly with the Corporate Customer and the Bank will not be concerned with such a request.
- > Bank takes no responsibility in respect of the services provided and User shall not be entitled to make any claim against the Bank for deficiency in the services provided by the Corporate Customer.
- > The User shall not publish, display, upload or transmit any information prohibited under Rule 3(2) of the Information Technology (Intermediaries guidelines) Rules, 2011.
- > In case of non-compliance of the terms and conditions of usage by the User, the Bank has the right to immediately terminate the access or usage rights of the User to the computer resource of the Bank and remove the non-compliant information.

☒ I have read and accepted the terms and conditions stated above.  
(Click Check Box to proceed for payment.)

**Proceed**

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"Proceed" will lead to the next page:

**State Bank Collect**

State Bank Collect State Bank Mops

State Bank Collect State Bank Collect

**State Bank Collect** 09-Jan-2019 [12:23 PM IST]

Select State and Type of Corporate / Institution

State of Corporate / Institution \* ----- Select State -----

Type of Corporate / Institution \* ----- Select Type -----

**Go**

Mandatory Fields are marked with an asterisk (\*)  
State Bank Collect is a unique service for paying online to educational institutions, temples, charities and/or any other corporates/institutions who maintain their accounts with the Bank.

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Select "**All India**" in "State of Corporate / Institution " & Select "**Commercial Services**" in "Type of Corporate / Institution".

**"Go"** will lead to the next page:

Select **"SBI Infra Management Solutions"** in Commercial Services Name and **"Submit"**

Select **"Tender Application Fee"** in "Payment Category" and enter the **"Tender ID"** exactly as we preloaded with characters in Uppercase only in place of Circle Codes.

The next Page will be ready with few of the Preloaded Tender Details:

The screenshot shows the SBI State Bank Collect portal. The header includes the SBI logo and the text 'State Bank Collect'. Below the header, there is a section for 'SBI Infra Management Solutions Pvt Ltd' with its address: 'Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, , Mumbai-400021'. The main form is titled 'Provide details of payment' and contains the following fields:

- Select Payment Category \***: TENDER APPLICATION FEI (checked)
- Tender ID \***: MUM2019010005
- Tender Name**: Corp 05
- Open Date**: 06-01-2019
- End Date**: 12-01-2019
- Amount in Rupees \***: 10000
- Vendor Email ID**: [Text Box]
- Vendor GST No \***: [Text Box]
- Vendor Mobile No \***: [Text Box]
- Vendor Name \***: [Text Box]
- Remarks**: [Text Box]

Below the form, there is a section for 'Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number. This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.' with the following fields:

- Name \***: [Text Box]
- Date Of Birth / Incorporation \***: [Text Box]
- Mobile Number \***: [Text Box]
- Enter the text as shown in the image \***: 39E10

At the bottom of the form, there are three buttons: 'Submit', 'Reset', and 'Back'. Below the buttons, there is a red box containing the following text:

- Mandatory fields are marked with an asterisk (\*)
- The payment structure document if available will contain detailed instructions about the online payment process.
- Date specified(if any) should be in the format of 'ddmm/yyyy'. Eg., 02082008

The footer of the page includes '© State Bank of India' and links for 'Privacy Statement', 'Disclosure', and 'Terms of Use'.

The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

#### NOTE:

- VENDORS ARE REQUESTED TO SUBMIT THE COPY OF PAYMENT RECEIPT OF TENDER APPLICATION FEE ALONG WITH THE TECHNICAL BID IN HARD COPY.
- VENDORS ARE REQUESTED TO CONTACT THE CONCERNED EIC FOR ANY FUTHER QUARRY RELATED TO THIS PROJECT.